Michael Lillis   www.MichaelLillis.com

Experience

Hofstra University, Library Computer Operations Assistant
August 2017 to Present
- Provided technical support for student and faculty computers and equipment.
- Conducted scheduled equipment upgrades.
- Assisted with office duties, such as answering phone calls and inter-office deliveries.
- Provided support for printers, fax machines, and other computer peripherals.

FedEx Ground, Package Handler
June 2017 to August 2017
- Gained in-depth knowledge of shipping and e-commerce industry.
- Worked in a fast paced, team environment and kept pace with machinery.

South Windsor Public Schools, IT Intern
June 2016 to August 2016
- Assisted with the setup and distribution of 800 Chromebooks for high school students.
- Provided desktop support for more than 150 teachers and staff.
- Assembled, imaged, and installed over 200 HP All-In-One business computers.
- Conducted scheduled equipment upgrades across the district.

South Windsor Board of Education, Broadcast Technician
August 2012 to July 2014
- Video technician for bi-weekly Board of Education meeting cable access broadcasts.
- Assisted the Director of Technology for South Windsor Public Schools.
- Operated digital video switcher, DVD and VHS recording equipment, and audio mixing equipment.

Education

Hofstra University, Hempstead, NY. BBA Information Systems
Major GPA: 3.40
Course work includes: Object Oriented Programming, Database Management, Web Development & Analytics, E-Commerce, PHP & MySQL, Structured System Design, Introduction to Computer Science.

Extracurriculars

Progressive School of Long Island, Technology Teacher – *September 2017 – Present*
- Taught HTML, CSS, and general web design to middle school students.
- Created quizzes to check knowledge and understanding at points throughout the course.
- Presented topics and concepts related to web design and development

FIRST Robotics Competition, Team Leader – *October 2013 to July 2014*

FIRST Robotics Competition, Media Team Leader – *October 2011 to October 2013*

Skills
MS Office; MySQL; SMART Board; Web Design; Java; JS; PHP7; HTML5; CSS3; SDLC; Adobe CS5; Final Cut Pro X; Desktop support; Linux Ubuntu 14.04 and Windows 10 OS installation; Computer assembly, repair, and troubleshooting; Audio and visual; Stage lighting and audio; Live event production; Community management.